

Duxbury Water & Sewer Advisory Board

TOWN CLERK
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DUXBURY, MASS.

Meeting minutes to be discussed and approved by W&SAB members at the July 17, 2023 meeting

Meeting Minutes: June 5, 2023

Attendees:

W&SAB Members

Tanya Trevisan
Paul Keohan

Town Staff

Peter Butkus

Guests

Adam Yanulis Michael Divirgilio
James Begley

The meeting was called to order shortly after 7:00 pm.

Voting on May 1, 2023 Meeting Minutes

The meeting began with the W&SAB members approving the meeting minutes.

Update from DPW Superintendent

- a. Test results on 3M tape samples - Samples were turned over to Weston & Sampson for testing. A date was not given for receiving the results.
- b. Status of Partridge St. Well filtration improvements - Wright Pierce Engineering is preparing a contract for review by the Town. It is anticipated that the contract will include design and construction supervision.

A suggestion was made that the engineer be advised to expedite the preparation of the contract.

- c. Staffing Update - Mark Cloud has assumed the role of Water Superintendent. It is anticipated that he will be attending future meetings. Weston & Sampson is filling in for unfilled Water Department positions such as collecting water samples and operating

several treatment processes. An update on the process for filling the open Water Department position was not discussed.

- d. Peter B. also mentioned that a second contract to remove PFAS will be put together for the Depot St. well and the Tremont St wells. Details are pending. The concept is to add PFAS treatment on a well on the low pressure system; the Depot St well which is currently closed and a well on the high pressure system.

Select Board's Response to Proposed Action Plan Previously Submitted

The agenda for the Select Board's June 12, 2023 meeting will focus solely on the Water Master Plan, according to James B. It was assumed that the Select Board would respond to the WASAB's Action Plan. Unfortunately, Fernando G. was not available to clarify why the Board omitted the Action Plan.

A suggestion was made to alter the format of the plan, potentially making it clearer to the Board. Paul K proposed listing the actions in a series of steps identifying who the responsible party for each step. After a brief discussion, it appeared that feedback from the Select Board would be needed before making any adjustments to the Plan.

Select Board's Review of the Water Master Plan

For the Board's June 12, 2023 meeting, the WASAB will not need to provide questions for Environmental Partners .

Other Items Discussed

Need for Updated Rate Study - The ability of the Town to fund improvements to the distribution system (as recommended in the Water Master Plan) and for adding filtration to remove PFAS compounds should be addressed by updating the current water rates. Adam Y. outlined how a rate study could be used to explain the Town's future financial needs. Adam offered to provide a sample rate study request for proposals.

In the past, managing the professional services used to conduct a rate study has been the responsibility of the Finance Director (FD). The current FD is retiring at the end of June and his replacement has not been named yet.

The meeting was adjourned just before 8:00 PM

Minutes approved on July 17, 2023