



Town of Duxbury Massachusetts Planning Board

TOWN CLERK
2024 MAR 13 AM 8:39
DUXBURY, MASS.

Minutes 1/22/2024

The Planning Board met on January 22, 2024 at 6:01PM in the Large Classroom, second floor, Duxbury Senior Center; 10 Mayflower Street Duxbury, MA 02332.

Pursuant to Chapter 2 of the Acts of 2023, this meeting was conducted in person and, as a courtesy, via remote means in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public and board members, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless required by law. Members of the public who wish to watch a replay of the meeting may do so by viewing the Duxbury Government Access Channels – Verizon 39 or Comcast 15. Viewers can visit www.pactv.org/duxbury for information about Duxbury programming including streaming on Duxbury YouTube, to watch replays and Video on Demand.

Present: Kristin Rappe, Vice Chair; Keith MacDonald, Clerk; Wayne Dennison; Allison Shane; and David Uitti.

Absent: Scott Casagrande, Chair; and Jennifer Turcotte.

Ms. Rappe called the meeting to order at 6:01PM.

Open Forum

Ms. Shane informed the Board that she has accepted a position with the Town's Conservation Department so pending a background check, she will no longer be able to serve on the Board.

The Board congratulated Ms. Shane on her new role, and discussed other membership changes. Mr. Uitti will not be running for re-election at this upcoming Town Election, and Mr. MacDonald will be leaving the Board before his term expires after March Annual Town Meeting.

Administrative Items

ZBA Case #2024-01: 160 Marshall Street Appeal

Mr. Uitti stated that he represents people involved in this matter, so he will be recusing himself.

CJ Husk, the applicant, was in attendance.

Ms. Rappe explained that the Board is advisory to the Zoning Board of Appeals (ZBA). Mr. Husk informed the Board that there is an error in the hearing notice. Mr. Dennison explained that the form he is referring to is just to provide a notification of the public hearing notice, and that can be cleared up at the ZBA meeting. Ms. Shane pointed out that the packet says the structures were ordered to be removed from the Wetlands Protection Overlay District (WPOD), and Mr. Husk stated that both of the structures have been moved out the WPOD.

Motion: Mr. MacDonald moved to defer judgement to the Zoning Board of Appeals without additional comments. Seconded by Mr. Dennison.

Vote: 4-0, Mr. Uitti abstained.

ZBA Case #2024-02: 273 Autumn Avenue

Motion: Mr. Dennison moved to defer judgement to the Zoning Board of Appeals without additional comments. Seconded by Mr. MacDonald.

Vote: 5-0.

Discussion: Proposed Working Groups for Planning Projects

The Board discussed the memo RE: Duxbury Advisory Committee or Working Group Recommendations dated December 2023, which was distributed to the members with their agenda materials.

Ms. Rappe pointed out that two of the suggested members of the working groups will no longer be on the Planning Board. Mr. Dennison stated that he would like to be on the Hall's Corner Advisory Committee. Ms. Shane said she would still like to be involved in the working group, but as a citizen rather than a Planning Board representative. Staff will share the edits with the former Planning Director.

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Review of Coastal Resiliency Planner Job Description

Ms. Rappe reminded the Board that the Planning Board and Coastal Resiliency Task Force (CRTF) have been wanting to hire a second Planner in Town focused on coastal resiliency issues. When this idea was presented to the Finance Committee, the Committee asked for a job description for the position. The CRTF put together a draft job description for the position.

David Amory, Chair of the CRTF, was in attendance to discuss the draft job description with the Board. Board members suggested several edits to the job description. Ms. Rappe, who is also on the CRTF, will make the discussed edits to the job description and pass it along to Human Resources.

Adjournment

Motion: Mr. MacDonald moved to adjourn at 6:24PM. Seconded by Mr. Uitti.

Vote: 5-0.

Materials reviewed at the meeting:

- January 22, 2024 Agenda
- ZBA Case #2024-01: 160 Marshall Street
- ZBA Case #2024-02: 273 Autumn Avenue
- Memo RE: Duxbury Advisory Committee or Working Group Recommendations dated December 2023
- Draft Coastal Resiliency Planner Job Description

