



Approved February 8, 2024

Town of Duxbury Community Preservation Committee

TOWN CLERK

2024 FEB -9 AM 8:45

DUXBURY, MASS.

MINUTES OF JANUARY 18, 2024

The Duxbury Community Preservation Committee met remotely and in person at 8:30 a.m. on Thursday, January 18, 2024 in the Town Hall Mural Room.

Members Present: Holly Morris, Chair; Tag Carpenter, Vice-Chair; Kathy Cross, Tony Kelso, Bri Leing and Kathy Palmer

Members Absent: David Uitti and Cynthia Ladd Fiorini

Staff Present: Nancy Rufo, Conservation Administrator and Pat Loring, Volunteer

Holly Morris called the meeting to order at 8:30 a.m.

OPEN FORUM

Housing Summit Review: Nancy Rufo and Kathy Palmer reviewed the 1/17/24 Duxbury Housing Summit. Current and future housing projects were discussed during the Summit. Future housing opportunities will need assistance from a Town Planner, a position which is currently vacant.

REVIEW OF TOWN MEETING ARTICLES

Holly Morris reviewed the recent joint meeting with the Finance and Fiscal Advisory Committees. Holly Morris and Nancy Rufo will not be attending Annual Town Meeting on March 9, 2024. Ms. Morris will prepare the CPC PowerPoint presentation. Tag Carpenter will make the presentation. Nancy Rufo reviewed the Annual Town Meeting Warrant. CPC Warrant Articles are as follows:

CPC Operating Fund:

Holly Morris reported \$140,000 is the requested 10% CPA Operating Fund allocation.

Tony Kelso made a motion, seconded by Kathy Cross, to request a 10% CPA allocation for the Operating Fund account. Motion passed unanimously 6 to 0 on a roll call vote: Kathy Palmer, Yes; Tag Carpenter, Yes; Kathy Cross, Yes; Tony Kelso, Yes; Bri Leing, Yes; Holly Morris, Yes.

CPC Allocations:

Holly Morris reported \$280,460 is the requested 10% allocation to each of the three CPA designated accounts.

Tony Kelso made a motion, seconded by Kathy Cross, to request a 10% allocation to each of the three designated CPA accounts: Open Space, Historic Preservation and Affordable Housing. Motion passed unanimously 6 to 0 on a roll call vote: Kathy Palmer, Yes; Tag Carpenter, Yes; Kathy Cross, Yes; Tony Kelso, Yes; Bri Leing, Yes; Holly Morris, Yes.

Conservation Fund:

Holly Morris reported \$75,000 is requested from the Open Space account to be transferred to the Duxbury Conservation Fund to return the balance to \$100,000.

878 Tremont Street, Duxbury, MA 02332; Telephone: 781-934-1100 x 5471; Fax: 781-934-1137

The mission of the Town of Duxbury is to deliver excellent services to the community in the most fiscally responsible and innovative manner while endeavoring to broaden our sense of community and preserve the unique character of our town.

Tony Kelso made a motion, seconded by Kathy Cross, to request \$75,000 from the Open Space account to be transferred to the Duxbury Conservation Fund. Motion passed unanimously 6 to 0 on a roll call vote: Kathy Palmer, Yes; Tag Carpenter, Yes; Kathy Cross, Yes; Tony Kelso, Yes; Bri Leing, Yes; Holly Morris, Yes.

Town Clock:

Holly Morris reported a request of \$20,000 to repair and restore the four town clock dials.

Kathy Cross made a motion, seconded by Tony Kelso, allocate \$20,000 from the Historic Preservation account to repair the Town Clock. Motion passed unanimously 6 to 0 on a roll call vote: Kathy Palmer, Yes; Tag Carpenter, Yes; Kathy Cross, Yes; Tony Kelso, Yes; Bri Leing, Yes; Holly Morris, Yes.

Girl Scout House:

No cost estimates have been received from Duxbury's Facility Manager for the Girl Scout House work. Tag Carpenter reported the Finance Committee questioned who will be responsible for the design. A large part of the work will be making the building ADA compliant. He thought generating a project estimate would not be difficult.

The CPC delayed voting on this Article until more information is received.

DAHT – Temple Street:

This article will transfer \$250,000 from the CPA Undesignated Fund to the CPA Affordable Housing Account for Lot 1B at 761 Temple Street.

Kathy Cross made a motion, seconded by Tony Kelso, to approve transfer of \$250,000 from the undesignated CPA account to the CPA Affordable Housing Account. Motion passed unanimously 6 to 0 on a roll call vote: Kathy Palmer, Yes; Tag Carpenter, Yes; Kathy Cross, Yes; Tony Kelso, Yes; Bri Leing, Yes; Holly Morris, Yes.

Open Space & Recreation Plan (OS&RP):

Kathy Cross reported on a recent meeting with Old Colony Planning Council (OCPC) staff at which OS&RP tasks were defined and Duxbury's application for services was discussed. Kathy Cross has prepared the OCPC application for Town Manager, Rene Reed's signature. OCPC and the Town of Duxbury will each contribute \$30,000 to the OS&RP update.

Kathy Cross made a motion, seconded by Tony Kelso, to request \$30,000 from the Open Space account for updating Duxbury's OS&RP. Motion passed unanimously 6 to 0 on a roll call vote: Kathy Palmer, Yes; Tag Carpenter, Yes; Kathy Cross, Yes; Tony Kelso, Yes; Bri Leing, Yes; Holly Morris, yes.

Protection of the Historic Green Harbor Trail:

Following discussion, Kathy Cross made a motion, seconded by Tony Kelso, to protect the Historic Green Harbor Trail by creating a trail corridor with a 50 ft. buffer on each side.

Motion passed unanimously 6 to 0 on a roll call vote: Kathy Palmer, Yes; Tag Carpenter, Yes; Kathy Cross, Yes; Tony Kelso, Yes; Bri Leing, Yes; Holly Morris, Yes.

9:17 a.m. Kathy Palmer left the meeting.

COMMITTEE UPDATES

Historical Commission, Tag Carpenter:

- An Anchorage Lane house was demolished before its 75 year date to avoid Demolition Delay Bylaw requirements.
- Estimates for Girl Scout House repairs will be solicited.
- Social history research is uncovering new history of Myles Standish's interaction with Native Americans. Tag Carpenter will continue to pursue the issue.

Open Space Committee, Kathy Cross:

- A new Planning Board representative has joined the committee.
- OCPC is committed to assisting with the OS&RP update.
- She has reached out to the Duxbury Rural & Historical Society to hold a combined Earth Day walk as they have in the past.
- Ricker Conservation Area needs new signage.
- A small group meets regularly with farmer, Brett Sovick, to discuss agricultural progress on the Delorenzo property.

ADMINISTRATIVE MATTERS

There were no minutes for approval.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Tony Kelso made a motion, seconded by Kathy Cross, to adjourn the meeting at 9:30 a.m. Motion passed unanimously 5 to 0 on a roll call vote: Tag Carpenter, Yes; Kathy Cross, Yes; Tony Kelso, Yes; Bri Leing, Yes, Holly Morris, yes.

The next Community Preservation Committee meeting is on February 8, 2024 at 8:30 a.m.

